



Phone: 914.741.4205 * Fax: 914.741.4206 * Email: info@Lytsshows.org * www.Lytsshows.org

Membership Packages & Registration Form

Total Arts Package (TAP): \$150 per Month. This Package is by far the best package in town and can be started any time of the year (Sept.-June). It allows the student access to unlimited LYAC classes Monday–Thursday and includes all Productions, Teen Dramas and Jr. Musical Workshops (some productions require an audition and additional \$50 program fee). Effective July 1, 2010 this package requires a minimum four-month commitment. A written notice to cancel is required the month prior to the last month of the membership. Please note any notice given on the 1st or later will result in one more month of membership fees. Anyone who drops out before they complete their commitment will be charge for the remaining month(s) of the membership at the time they leave the program. Anyone in a current show cannot give notice until the show comes to a close.

Show Only Package: \$450 for one Main Stage Production (plus a \$50 program fee, which will be returned if the student sells \$50 or more in program ads). This package entitles the student to one Main Stage Production. It does not include any classes offered at LYAC. There are no refunds for dropouts as well as no refunds for tickets already purchased for productions. Costumes are provided, but students provide their own shoes and sometimes regular street clothes. **(Online Registration Only)**

Jr. Company (Ages 5-12): \$400 for one child/session. This package offers a junior version of a musical where every child gets a singing or acting part. The program focuses on getting children familiar with the theatre process and getting them use to being on stage. Rehearsals are held once a week, either on Wednesday or Friday nights from 4:45-6pm with leads staying until 6:30pm. The week before the show the student will be required to attend all technical rehearsals, which are usually 3-4 nights for the last week.

Protégé: \$825 per 5-month semester plus a \$50 registration fee & \$50 program fee (current Protege members do not have to re-pay the reg. fee). You must audition and be accepted into this intensive program for the most talented and hard-working students ages 13-19. Each student is challenged to improve their talents through training, practice and participation in all aspects of a production both on-stage and behind-the-scenes. This program runs from September-January and February-June. Once accepted into the program you will not have to re-audition as long as you remain a member and are following the guidelines for Protégé. If you choose to drop out after accepting your spot and you are on monthly payments you are still required to pay the total fee of the program. If there are spots open at the end of a semester an audition will be held.

Class Pass Package: \$300 for 12 LYAC classes. If you are not sure your child can commit to the other packages this is the package for you. This package entitles the students to try our classes on a short-term basis. The student is welcomed to attend any class offered Monday-Thursday for 12 sessions. This package expires six months from the purchase date (excluding July and Aug.)

Private Lessons: Members and non-members are welcomed. We offer private lessons in acting, dance, voice, piano, guitar and bass. Lessons cost \$50 -half an hour and \$70 -50 minutes.

This is a non-refundable program

LYT reserves the right to remove anyone from the program at any time due to unacceptable behavior, bad language, inappropriate dress and disorderly conduct. Anyone removed will not receive any refund



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STUDENT ENROLLMENT CONTRACT

Please read carefully, sign and return to LYAC all 5 pages

Registration Form Page 1

Please fill out all the information below: (print clearly)

Student _____ Date _____

DOB: _____ School District _____

Parent Name(s) _____

Address _____

City _____ State _____ Zip _____

Email Address (needed to complete registration) please print clearly:

Phone: _____ Work: _____

Cell 1: _____ Cell 2: _____

Emergency Contact: _____ Phone: _____

MEMBERSHIPS

please check the membership package you are signing up for today

___ Total Arts Package (\$150 a Month) ___ Jr. Workshops ages 5-12 (\$400 per show)

___ Show Only Package (\$450 per show) ___ Private lesson (\$50- ½ hr., \$70- 50 min.)

___ Class Pass Package (\$300 for 12 LYAC Classes) ___ Protégé (\$825 per semester)

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Registration Form Page 2

Important show and membership information

Show requirements:

1. You cannot miss more than two rehearsals per production and cannot miss **any** technical rehearsal. If more than two rehearsals are missed you may be asked to leave the production. Please check your child's schedule before enrolling in our program.
2. If you are going to miss a rehearsal and it is not on your conflict sheet please send an email to office@Lytshows.org to let us know you will not be at rehearsal. Please give us 24-hour notice.
3. If you need to report an absence due to an illness and it is the day of rehearsal please call the office and leave a message. Do not call if you are running late.
4. Conflict sheet: if you have an absence already marked down on your conflict sheet there is no need to remind us of this conflict as we will have it already marked in our attendance book.
5. If after you are cast in our production you take on another commitment (another show, soccer, dance team, etc...) and this changes the conflicts you have originally given LYAC you may be removed from the production.
6. Costumes are included, but students will need to provide their own shoes, make-up and occasionally regular street and/or dance clothes and accessories.
7. Tickets must be purchased to all performances, including children ages 3 and up. We strongly discourage children under age 3 coming to shows, as it is distracting to our guests and performers.
8. Email is the way we communicate everything from schedules to rehearsal changes so please make sure we have the emails you want us to use.
9. Remember to print up or make note of emails that have changes to the schedule. LYAC will not be responsible for resending out this information due to lost or deleted emails.

Cancelling a membership:

1. Show only/Jr. Workshop package are non-refundable. If your child chooses not to continue in the show there will not be any refund and you will forfeit the \$50 program fee if given as well as any tickets already purchased.
2. Total Arts Package: Effective July 1, 2010 this membership now requires a minimum four-month commitment. A written notice is required to cancel this membership. Please note if you give your written notice we must receive it before the first of the month so that we can take your credit card off of the automatic withdrawal and then apply the last month deposit given during registration for the following month. Please note if your child chooses to quit during a show or during the four-month commitment you will still be responsible to pay for the remainder of the four-month commitment or through the end of the month that the show goes up.

Initial here _____ to agree you have read and understand show requirements, cancellation policy and that LYAC is a non-refundable program.

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Registration Form Page 3

Please read contract carefully

I, the parent/Guardian/student, understand that under the terms of this agreement, The Lighthouse Youth Arts Center, LYAC (hereafter the Studio and/or Facility) agrees to furnish me access to studios and competent instructors. All classes and rehearsals are subject to change and or cancellation based on weather, instructor and studio availability. I also understand that the programs and/or productions available to me will depend on the package I choose.

Rules of LYAC: (Please include this page with your registration)

- 1.) I will have payment by the first class or first rehearsal.
- 2.) If payment is not received by the first day of class or rehearsal then the student will be sent to the office to call home for a credit card.
- 3.) I understand that I am responsible for discarding any garbage I may have into the proper garbage receptacles.
- 4.) Eating and drinking in designated areas only.
- 5.) I will respect other students by being quiet in the waiting area hallway and in the lobby
- 6.) I understand that there is no gum, candy or peanut products allowed in the studio
- 7.) To be respectful to the instructors by:
 - a.) Being on time to class/rehearsal
 - b.) Listening and learning from the instructor
 - c.) Talking at appropriate times during class
 - d.) Being prepared by having the correct materials for class (example: script, pencil, highlighter, clothing, etc...) LYT is not responsible for supplying these supplies
- 8.) (Only applies to those in a production) I may not miss more than two rehearsals per production and cannot miss **any** technical rehearsal. If more than two rehearsals are missed I may be asked to leave the production.

LYAC Policies:

The Studio is not responsible for students after the scheduled hours of operation. If the staff needs to wait with a student for more than 15 minutes after the Studio's scheduled hours for their parent or guardian to arrive, there will be a late fee of \$1 per minute charged to the member's credit card at the end of each month.

I understand that the Studio is not to be used as a babysitting service and while I am at the facility I am to be participating in a scheduled LYAC class or rehearsal.

Please initial here that you have read, understand and accept the rules and policies of LYAC _____

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Registration Form Page 4

Please read contract carefully

I understand that my tuition is to be paid either in full directly to the Studio or in monthly installments due on the same day of each month to the Studio or it's "Agent". Any modifications, changes, amendments or cancellations of this student enrollment agreement must be in writing. Emails are acceptable, but only if you have an acknowledgment reply email from an LYAC representative stating your notice was received. No oral amendments or modifications are to be made to the student enrollment agreement. I further understand that my failure to attend the facility or complete the classes and/or productions does not relieve me of any obligations to pay the tuition in full. The budgeted tuition payment plan is not affected by my attendance. I agree to be a member of this facility and to take part in the package I selected on page one of this contract.

All LYAC classes are subject to change or cancellation due to low attendance, weather and inability to find a substitute due to illness of an instructor or current production conflicts.

I, the student/parent/guardian acknowledge receiving a copy of this agreement/contract and understand the enrollment contract stated above. I have read, understand and agree to LYAC's show requirements, cancellation policies and rules. Whenever the terms "I" or "the student" are used, they shall be deemed to mean the applicable one of the student or the parent/guardian of the student and, if it is deemed to mean the parent/guardian of the student such parent/guardian hereby represents and warrants to the Studio that he/she has full authority to sign this agreement. By signing this contract I, the student/parent/guardian agree to have read, agree and fully understand the commitment of the package I, the student/parent/guardian has signed up for and will abide by all the show requirements, rules and policies set forth by LYAC.

Student(s) Name (please print): _____

Parent/Guardian Name (print): _____

Parent/Guardian (signature) _____ **Date:** _____

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Payment Options Page 5

Please note all memberships freeze during July and August. Payments will resume in September for our TAP & Protégé members

Total Arts Package: \$150 per Month. This package requires a first and last month payment at registration (\$300). For the second month and on a \$150 will automatically be deducted from your credit card. We only accept payment via check/cash if it is paid in full per semester plus the last month payment (semesters go from Sept.-Jan. and Feb.-June). The last month payment will only go towards your child's last month with LYAC. So if you sign your child up in Sept. and go through June your credit card will be charged for the month of June. If we receive written notice before June 1st that your child will not be returning in September then the last month payment given at registration will be used for your child's June payment.

Show Only Package: \$450 for one Main Stage Production (plus a \$50 program fee, which will be returned if the student sells \$50 or more in program ads). This package is available online and is the best way to pay and accept your child's part. If you wish to pay via check/cash you can do so by downloading the registration form and returning it to our office by the deadline given via email when the cast list is sent out. Please make sure to reply to the email letting us know that: 1) your child is accepting his/her part and 2) that you will be sending in the payment rather than paying for it online.

Jr. Company (Ages 5-12): \$400 for one child/session. This package is available online and is the best way to pay for your child's tuition. Please make sure to choose from the dropdown menu which day you are signing your child up for. If you wish to pay via check or cash you can do so by downloading the registration form online and returning it to our office with payment by the first day of rehearsal. Please note that we only accept 40 students per group so make sure to register early.

Protégé: This package is no longer available online. \$825 per 5-month semester plus a \$50 registration fee & \$50 program fee (current Protege members do not have to re-pay the reg. fee). To register please download the registration form and return it to our office as soon as your child is accepted into the program. There are two payment options for this program: 1) pay by check or cash, but it must be paid in full for one semester: for new members \$925; For reoccurring member \$875, 2) pay monthly payments with \$265 (reoccurring members \$215) due for the first month followed by \$165 taken out on the 1st thereafter. Please note that the monthly payment plan does not relieve you of paying the tuition in full should your child decide to drop out before the 5-month commitment is fulfilled. If your child is to drop out your credit card will be charged the remaining balance due at that time.

Class Pass Package: \$300 for 12 LYAC classes. Payment in full via credit card, cash or check is accepted for this program. Download and return registration with payment to LYAC office.

Private Lessons: \$50 -1/2 hr. and \$70 -50 minutes. Pay by cash or check or to use a credit card a minimum of 6 lessons must be purchased at one time. Each student is given a regularly scheduled time slot and is required to give notice of cancellation by 10AM the day of the lesson or you will be charged for the missed lesson. Call the office to schedule lessons.

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Credit Card Payment Form

Registration form page 6

Student(s) Name: _____

TAP & Protégé Monthly Members Only

The undersigned promises to pay monthly installments with the credit card listed below. The amount to be debited from my account is \$_____ per student each month, commencing on the 1st of _____ (month/year). This authority is to remain in full force and effect until the commitment of the package selected is fulfilled and a written notice to cancel my membership has been received and acknowledged by an LYAC representative. **Initial here:** _____

CREDIT CARD INFORMATION (please print clearly):

Visa	Master Card	Discover	Amex
Account # _____		Exp. Date _____	
Three or Four (Amex) Digit Security Code _____			
Name as it appears on card _____			
Billing Address _____			
City _____	State _____	Zip _____	
Email (for receipt): _____			
Phone: _____	Amount to be Charged: \$ _____		
Authorized, Agreed and Accepted by cardholder:			
Signature _____		Date: _____	

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